

**MINUTES OF COMMITTEE MEETING, 7 June 2016**
held at Naughtons Hotel, Royal Parade at 7.30pm

	Item	Action
1	Attendees	
	Rob Moore (RM) Rob Krelle (RK) Helen Weston (HW) Gerry Noonan (GN) David McGregor (DM) Anne Phefley (AP) (from 8.40pm) Dave Collins (DC) Tom Agar (TA)	
2	Apologies	
	Krina Smith (KS) Brendan Smith (BS)	
3	Conflict of interest None declared	Noted
4	Minutes of meeting 10 May 2016	
	Motion: That the Minutes be accepted as an accurate and complete record. Matters arising: All covered in other Agenda items.	1 DMcG 2 GN Agreed
5	Correspondence (not elsewhere covered)	
	In – Carlton Association Newsletter	Noted
	Out – None	
6	Treasurer's report	
6.1	Report HW reported that the balance in the cheque account is \$13,478.33. Recent income from membership subscriptions, outgoings related to insurance policy renewal and CAV 2015 return fee.	Noted
6.2	Bank account matters RM has signed form for new signatories - needs to go to North Melbourne branch. HW now has 'view only' internet banking access for the cheque account.	HW Noted
6.3	Public liability insurance renewal Renewal completed including coverage for officers' liability.	Noted
7	Governance	
7.1	Archives HW reported that an agreement had been signed with the Baillieu Library, University of Melbourne for the lodgement of a range of the Association's historical records on the basis of a 10 year loan. Discussed the possibility of arranging a visit to the Baillieu Library to understand what is held in the archives and what happens to material provided to the University archives. Alternatively invite archivist to attend	Noted HW



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	the September meeting.	
7.2	CAV 2015 Annual report This report was lodged online before deadline of 4 June 2016.	Noted
8	Parkville Association – the future	
8.1	Draft Strategic Plan 2016-19 RM presented a draft Strategic Plan for the Association for discussion. Agreed that it was an excellent start and that it should be adopted as a draft and made available for comment on the Association's website. Aspects discussed included: - need to present final Strategic Plan in an attractive manner setting out the association's achievements and include photos of Parkville; - need to include comment under 'community involvement' on homelessness which is an increasing issue in and around Royal Park and include information on relevant resources/agencies. (check with City Council re availability of resources)	HW
8.2	Membership drive As a prelude to undertaking a membership drive (including obtaining email addresses), need for improved membership form and updated brochure (recent achievements, photos, strategic plan etc) – suggested print run of 1,000.	HW/RM
8.3	Community Grant application to City of Melbourne Agreed that Application to be lodged by 16 June for up to \$20,000 grant to cover activities including: - upgrade the website; - community events including street party - walk around Parkville brochure – need to capture local knowledge, would have tourism potential - membership drive - general administration.	RK
8.4	Communications issues TA agreed to take on administration of the Association's Facebook site – these details to be obtained from Anne Newton. Discussion re need for policy re accepting sponsorship and/or advertisements in newsletter and/or website. Agreed that one last 'hard copy' newsletter to be prepared and distributed around South Parkville. Items to include gas regulators, NBN service difficulties, event at the Zoo and draft Strategy Plan. In future, newsletter to be distributed by email – need for comprehensive email data base.	TA/HW All
9	Events	
9.1	Drinks at Melbourne Zoo This event is to be hosted by the Zoo Director, Kevin Tanner, on 9 August at 6.30pm in the Boardroom at the Zoo. Zoo to provide drinks, Association to organise catering/finger food. Kevin will talk about the Zoo's role in assisting conservation of endangered species in Victoria and provide a tour of the historic parts of the Zoo. Attendance to be limited to maximum of 50 guests. Association members to provide transport for less mobile members. RSVP system such as Eventbrite to be used.	RM/HW

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9.2	Involvement with Wimble Street Child Care Co-op Fair Still awaiting response from a co-op Committee member. Suggested to have a stall at this year's fair and work towards a street party next year.	HW
10	Heritage and planning issues	
10.1	Planning applications 144 Park Drive An agreement was reached and signed by all parties at the recent VCAT compulsory conference for the screen on the southern side to be 100% obscurity instead of 75%. Awaiting information from the applicant's architect. This agreement would obviate need for full Hearing. 116 Gatehouse Street The applicant's architect's request to VCAT to have the Association's request for review thrown out because of lack of planning substance was rejected at recent VCAT Practice Day Hearing. The matter will now go to a full Hearing at VCAT in October. 90-92 Gatehouse Street Application for renovations and additions to the 1960s 'Saunders' house has been notified for comment. Agreed that the question of the heritage/architectural significance of the house was for the relevant agencies to determine. In response to the plans for the proposed alterations and additions, it was decided that the key issue of concern was the potential impacts on the heritage streetscapes especially the visibility and prominence of the proposed two storey, white rendered addition on Morrah Street frontage. Suggested that this element could be 'toned down' a bit, setback and/or softened with landscaping. This type and size of addition would be a precedent for other intrusive proposals. Draft submission to City of Melbourne to be prepared for review. 144 Gatehouse Street A retrospective application has been lodged for works including a pergola on top of the existing garage and adjacent to existing pool. It was considered that this structure was too big and too visible in this setting and generally out of character with this area of Parkville. Concern was expressed about the impact on the privacy of adjoining properties and visibility from Levers Reserve. Concern also expressed that Council had not required a notification sign of the permit application on the site.	Noted KS/BS HW HW/AP
10.2	Meeting with CoM Planning Manager To be arranged in July when RM is available.	HW
10.3	Gas works around South Parkville GN reported on going communications with APA about the non-conforming installations of about 20 regulators around South Parkville. Of these, in about half the situations an acceptable solution is possible. GN is working through with APA about solutions for the remaining properties	GN
11	Traffic and parking issues	
11.1	Meeting with Council's traffic engineers RM and HW to attend 'get to know you' meeting with Council traffic engineers on 10 June. DC suggested adding the greenhouse effects of traffic congestion to the items to be discussed.	RM/HW

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11.2	Metro Melbourne – EES – submission Agreed that the Association should lodge a submission on the construction impacts (especially traffic) in relation to the Parkville Station in Grattan Street and longer term impacts on traffic and public transport in Grattan Street and Royal Parade.	HW
12	General business	
12.1	Rabbits in Royal Park Noted that there is a rabbit problem in Royal Park.	
	Meeting closed at 9.25 pm	
	Next meeting – Tuesday, 12 July 2016 at 7.30 pm at Walmsley House	